

Resignation letter during probation period sample Manual

Resignation Letter During Probation Period Sample

Deciding to resign from a position during the probation period can be a challenging decision for many employees. Whether due to personal reasons, a change in career direction, or realization that the role isn't the right fit, the need to formally communicate your decision remains essential. Crafting a professional resignation letter during the probation period not only ensures a smooth transition but also maintains a positive impression with your employer.

In this article, we will explore the importance of resignation letters during probation, provide a detailed sample template, and offer useful tips to help you compose an effective resignation letter in such circumstances.

Understanding the Probation Period and Its Implications

What Is a Probation Period?

The probation period is a specified timeframe at the beginning of employment during which both the employer and employee evaluate the suitability of the employment arrangement. It typically lasts from a few weeks up to six months, depending on the company's policies.

Why Resignation During Probation Is Different

Resigning during probation is generally simpler than after confirmation of employment because:

- The contractual obligations often allow for shorter notice periods.
- Both parties are still assessing their compatibility.
- Employers may have more flexibility in accepting resignations.

However, maintaining professionalism remains crucial to preserving your reputation and future references.

Key Elements of a Resignation Letter During Probation

A resignation letter during probation should include:

- Clear statement of resignation
- Effective resignation date
- Reason for resignation (optional but recommended)
- Expression of gratitude
- Offer to assist during the transition
- Formal closing

Including these elements ensures your letter is professional, respectful, and leaves the door open for positive future interactions.

Sample Resignation Letter During Probation Period

Below is a comprehensive sample template you can customize according to your circumstances:

``plaintext

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Position]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Resignation from [Job Title] during Probation Period

I am writing to formally resign from my position as [Job Title] at [Company Name], effective [Last Working Day, typically with notice period, e.g., two weeks from the date above].

While I appreciate the opportunity to be part of [Company Name], I have decided to pursue a different path that aligns more closely with my career goals and personal circumstances. This decision was not made lightly, and I am grateful for the support and guidance provided during my brief tenure.

I understand my responsibilities during this transition and am committed to ensuring a smooth handover of my duties. Please let me know how I can assist in training a replacement or completing pending tasks before my departure.

Thank you once again for the opportunity to work with the team. I look forward to staying in touch and wish [Company Name] continued success.

Sincerely,

[Your Name]

...

Note: Adjust the notice period based on your employment contract or company policy, typically ranging from one to two weeks during probation.

Tips for Writing an Effective Resignation Letter During Probation

1. Be Clear and Concise

State your intention to resign explicitly without ambiguity. Keep the letter straightforward and professional.

2. Maintain a Positive Tone

Express gratitude for the opportunity, even if your experience was brief. This helps preserve goodwill.

3. Provide Adequate Notice

Adhere to the notice period stipulated in your employment contract or company policy. If none is specified, providing at least one to two weeks' notice is courteous.

4. Offer Assistance in Transition

Offer to help train your replacement or complete ongoing projects to ensure a smooth handover.

5. Keep It Professional

Avoid negative comments or criticisms about the company, colleagues, or management.

Additional Considerations When Resigning During Probation

Legal and Contractual Aspects

- Review your employment contract for clauses related to resignation and notice periods.
- Understand if there are any penalties or specific procedures to follow.

Impact on References and Future Opportunities

- Resigning professionally, even during probation, helps maintain positive references.
- Avoid burning bridges, as your employer may serve as a future reference.

Timing and Communication

- Inform your supervisor in person or via a phone call before submitting the formal resignation letter.
- Follow up with the written letter for documentation.

Conclusion

Resigning during the probation period is a common scenario faced by many professionals. Having a well-crafted resignation letter ensures you leave your current role on a positive note and uphold your professional reputation. Use the sample provided as a guide to create a personalized, respectful, and professional resignation letter tailored to your circumstances.

Remember to communicate your decision thoughtfully, adhere to notice periods, and offer assistance during the transition. Doing so not only reflects your professionalism but also preserves valuable relationships for future endeavors.

Keywords: resignation letter during probation period sample, resignation letter sample, how to write

a resignation letter during probation, professional resignation letter, quitting during probation, resignation letter template

Resignation Letter During Probation Period Sample: An In-Depth Guide to Navigating Transition Smoothly

Introduction

In today's dynamic employment landscape, the probation period serves as a trial phase where employers evaluate a new hire's suitability for the role, and employees assess whether the position aligns with their career goals and expectations. While many focus on the process of securing a job during this period, an equally important aspect is understanding how to gracefully exit should circumstances change—especially when deciding to resign during the probation phase.

Resignation letter during probation period sample exemplifies a professional, respectful approach to communicating the decision to leave, maintaining goodwill and ensuring a smooth transition. This article explores the nuances of resigning during probation, provides detailed templates, and offers insights into best practices for writing resignation letters in this context.

Understanding the Probation Period and Its Implications

What Is a Probation Period?

A probation period is a specified timeframe—often between 1 to 6 months—at the beginning of employment, during which both parties evaluate the fit. Employers assess performance, attitude, and integration into the team, while employees determine if the job meets their expectations.

Importance of the Probation Period

- Performance Evaluation: Employers gauge skills and reliability.
- Training and Orientation: Opportunity for onboarding and skill development.
- Flexibility: Easier for both parties to terminate employment if misaligned.

Rights and Responsibilities During Probation

- Probationary employees generally have the same rights as regular employees but with some limitations.
- The notice period might be shorter, as specified in employment contracts.
- Employers retain the right to terminate employment with minimal notice, depending on local

labor laws and contract terms.

Reasons for Resigning During the Probation Period

Employees might choose to resign during probation for various reasons:

- Mismatch of Role or Expectations: The job responsibilities do not align with initial understanding.
- Better Opportunities: An offer from another company with improved conditions.
- Personal Reasons: Health issues, family commitments, or relocation.
- Work Environment: Unfavorable culture or management issues.
- Lack of Growth or Development: Limited career progression prospects.

Understanding these reasons helps in framing the resignation letter appropriately and maintaining professionalism.

Key Principles for Writing a Resignation Letter During Probation

- Clarity: Clearly state the intention to resign.
- Professional Tone: Maintain politeness and gratitude.
- Conciseness: Be succinct but informative.
- Adherence to Notice Period: Comply with contractual or legal requirements.
- Offering Assistance: Express willingness to help during the transition.
- Positive Outlook: Leave on good terms, preserving future references.

Sample Resignation Letter During Probation Period

Basic Structure of the Letter

A typical resignation letter during probation includes:

- Header: Your name, address, date.
- Recipient's Details: Manager's name, designation, company name.
- Salutation: Formal greeting.
- Body:
 - Clear statement of resignation.
 - Mention of last working day.

- Expression of gratitude.
 - Offer to assist during transition.
-
- Closing: Formal sign-off, signature.

Sample Letter Template

``plaintext

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Manager?s Name]

[Manager?s Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Manager?s Name],

I am writing to formally resign from my position as [Your Job Title] at [Company Name], effective [Last Working Day, typically based on notice period].

Although my probationary period has not yet concluded, I have decided to pursue a different opportunity that aligns more closely with my career goals. This decision was not made lightly, and I sincerely appreciate the opportunity to work with such a talented team and to learn from the organization.

I am committed to ensuring a smooth transition and am happy to assist in training a replacement or completing pending tasks during my remaining days. Please let me know how I can be of help during this period.

Thank you once again for the support and opportunities provided during my brief tenure. I wish [Company Name] continued success in the future.

Sincerely,

[Your Name]

...

Analytical Breakdown of the Sample Letter

Clarity and Professionalism

The letter explicitly states the intention to resign, avoiding ambiguity. Using formal language and a respectful tone helps in maintaining professionalism.

Mentioning the Last Working Day

Specifying the last working day demonstrates responsibility and helps the employer plan for the transition.

Gratitude and Positive Closure

Expressing appreciation, even during a short stint, fosters goodwill and leaves the door open for future references.

Offering Assistance

Offering to help during the transition period shows professionalism and a cooperative attitude, even when leaving early.

Tips for Customizing Your Resignation Letter

- Adjust the Notice Period: Ensure the last working day aligns with your contract or local labor laws.
- Personalize the Content: Mention specific experiences or learnings if appropriate.

- Keep It Brief: Avoid unnecessary details; focus on clarity and professionalism.
- Proofread: Check for grammatical errors or typos.
- Follow Company Protocol: Some organizations may require resignation forms or specific procedures.

Additional Considerations

Legal and Contractual Aspects

- Review your employment contract for clauses related to resignation during probation.
- Understand local labor laws regarding notice periods and termination rights.
- Be aware of any penalties or consequences for early resignation.

Communicating Resignation

- Preferably, inform your manager in person or via a phone call before submitting the written letter.
- Keep communication respectful and constructive.

Handling Counteroffers

- Be prepared for potential counteroffers; decide beforehand if you are open to negotiation.
- If you are firm about leaving, communicate this politely.

Best Practices for Resigning During Probation

- Timing: Choose an appropriate time to resign, avoiding stressful periods if possible.
- Documentation: Keep copies of your resignation letter and related correspondence.
- Professional Exit: Leave a positive impression; avoid negativity or criticism.
- Networking: Maintain good relations for future references.

Conclusion

Resigning during a probation period is a common occurrence and, when handled professionally, can be a smooth and respectful transition for both employee and employer. The **resignation letter during probation period sample** serves as a vital communication tool that reflects your professionalism and courtesy. Crafting a clear, concise, and respectful letter not only ensures

compliance with contractual obligations but also preserves your reputation within the industry.

Understanding the nuances of the process, tailoring your message appropriately, and maintaining a positive attitude are key to leaving on good terms, opening doors for future opportunities. Whether you're seeking a different role, facing unforeseen circumstances, or simply reassessing your career path, approaching resignation during probation with professionalism demonstrates integrity and respect?values that will serve you well throughout your career.

References

- Local labor law guidelines on probation and resignation procedures.
- HR best practices for employee offboarding.
- Sample templates from reputable HR resources and career websites.

Note: Always customize your resignation letter to reflect your specific situation, contractual terms, and organizational culture.

Question What should be included in a resignation letter during the probation period? A resignation letter during the probation period should include your intention to resign, the effective last working day, a brief reason if appropriate, and gratitude for the opportunity. Keep it concise and professional. Is it necessary to give a notice period when resigning during probation? While not always mandatory, it's recommended to provide a notice period (typically one week) to maintain professionalism and leave on good terms, even during probation. Can I use a sample resignation letter during probation period? Yes, using a sample resignation letter can help you draft a clear and professional message. Just ensure to customize it to your situation and company's policies. How should I address my resignation in the letter during probation? Clearly state your intention to resign, specify your last working day, and express appreciation for the opportunity. Keep the tone respectful and straightforward. Are there any legal or contractual considerations when resigning during probation? Some contracts may specify notice requirements or other conditions. It's advisable to review your employment agreement and company policies before submitting your resignation. Can I resign via email during my probation period? Yes, if acceptable by your company policies, a professional resignation email is appropriate. Ensure it is well-written, concise, and includes all necessary details.

Related keywords: resignation letter template during probation, probation period resignation letter, sample resignation letter pdf, how to write resignation letter during probation, resignation letter format during probation, professional resignation letter during probation, simple resignation letter during probation, resignation letter example for probation, quick resignation letter during probation, formal resignation letter during probation

OPM FEDERAL PAY PERIOD CALENDAR 2015

opm federal pay period calendar 2015 is an essential resource for federal employees, payroll administrators, and anyone involved in government payroll processing. Understanding the pay period schedule helps ensure accurate payment, compliance with federal regulations, and efficient management of work schedules. In 2015, the Office of Personnel Management (OPM) provided a detailed calendar outlining the pay periods, pay dates, and related schedules for federal employees across various agencies. This article offers a comprehensive overview of the **opm federal pay period calendar 2015**, including key dates, pay period structure, and tips for navigating the schedule effectively.

Understanding the OPM Federal Pay Period Calendar 2015

The OPM federal pay period calendar for 2015 was designed to align with the standard biweekly pay schedule adopted by most federal agencies. Each pay period spanned 14 days, beginning on a Sunday and ending on a Saturday, with pay dates typically falling on the Friday following the end of the pay period. The calendar was structured to provide consistency and predictability for federal employees, ensuring they received their paychecks reliably and on time.

Structure of Federal Pay Periods in 2015

The 2015 schedule consisted of 26 pay periods, each covering a two-week span. The key features of these pay periods included:

- Start date: Typically a Sunday
- End date: The following Saturday
- Pay date: The immediate Friday after the pay period ends
- Pay periods numbered sequentially from 1 to 26

This regular structure allowed employees and payroll staff to plan accordingly, with clear expectations for pay dates and periods.

Major Dates in the 2015 Pay Period Calendar

Some of the critical dates in the 2015 OPM pay period calendar included:

- First pay period of 2015: December 28, 2014 ? January 10, 2015 (Pay date: January 16, 2015)
- Mid-year pay periods: Around June and July 2015

- Final pay period of 2015: December 20 ? December 26, 2015 (Pay date: December 31, 2015)

These dates ensured consistent processing and aligned with federal holidays and leave periods, minimizing disruptions.

Detailed Breakdown of the 2015 Pay Period Calendar

For federal employees and payroll administrators, understanding the precise dates for each pay period is vital. Here is a detailed list of all pay periods in 2015, including start and end dates, along with corresponding pay dates.

Pay Periods 1-13 (First Half of 2015)

-

Pay Period 1: December 28, 2014 ? January 10, 2015

Pay date: January 16, 2015

-

Pay Period 2: January 11 ? January 24, 2015

Pay date: January 30, 2015

-

Pay Period 3: January 25 ? February 7, 2015

Pay date: February 13, 2015

-

Pay Period 4: February 8 ? February 21, 2015

Pay date: February 27, 2015

-

Pay Period 5: February 22 ? March 7, 2015

Pay date: March 13, 2015

-

Pay Period 6: March 8 ? March 21, 2015

Pay date: March 27, 2015

-

Pay Period 7: March 22 ? April 4, 2015

Pay date: April 10, 2015

-

Pay Period 8: April 5 ? April 18, 2015

Pay date: April 24, 2015

-

Pay Period 9: April 19 ? May 2, 2015

Pay date: May 8, 2015

-

Pay Period 10: May 3 ? May 16, 2015

Pay date: May 22, 2015

-

Pay Period 11: May 17 ? May 30, 2015

Pay date: June 5, 2015

-

Pay Period 12: May 31 ? June 13, 2015

Pay date: June 19, 2015

-

Pay Period 13: June 14 ? June 27, 2015

Pay date: July 3, 2015

Pay Periods 14-26 (Second Half of 2015)

-

Pay Period 14: June 28 ? July 11, 2015

Pay date: July 17, 2015

-

Pay Period 15: July 12 ? July 25, 2015

Pay date: July 31, 2015

-

Pay Period 16: July 26 ? August 8, 2015

Pay date: August 14, 2015

-

Pay Period 17: August 9 ? August 22, 2015

Pay date: August 28, 2015

-

Pay Period 18: August 23 ? September 5, 2015

Pay date: September 11, 2015

-

Pay Period 19: September 6 ? September 19, 2015

Pay date: September 25, 2015

-

Pay Period 20: September 20 ? October 3, 2015

Pay date: October 9, 2015

-

Pay Period 21: October 4 ? October 17, 2015

Pay date: October 23, 2015

-

Pay Period 22: October 18 ? October 31, 2015

Pay date: November 6, 2015

-

Pay Period 23: November 1 ? November 14, 2015

Pay date: November 20, 2015

-

Pay Period 24: November 15 ? November 28, 2015

Pay date: December 4, 2015

-

Pay Period 25: November 29 ? December 12, 2015

Pay date: December 18, 2015

-

Pay Period 26: December 13 ? December 26, 2015

Pay date: December 31, 2015

Key Tips for Navigating the 2015 Federal Pay Schedule

Successfully managing payroll and work schedules in accordance with the 2015 calendar requires attention to detail. Here are some tips for federal employees and payroll staff:

1. Mark Pay Dates on Your Calendar

Ensure you have the pay dates highlighted, especially for months with holidays or leave periods that might impact payroll processing.

2. Be Aware of Holiday Adjustments

Federal holidays like New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas can affect pay date processing. Confirm if any pay dates shifted due to holiday observances.

3. Use the Official OPM Calendar

Always refer to the official OPM federal pay period calendar for 2015 for the most accurate and up-to-date information.

4. Keep Track of Pay Periods

Maintaining a record of pay periods can help in budgeting and planning, especially for periods with unusual scheduling.

Conclusion

The **opm federal pay period calendar 2015** served as a vital tool for ensuring timely and accurate payments to federal employees. With 26 pay periods spread across the year, each aligned with a consistent biweekly schedule, understanding this calendar helps streamline payroll

OPM Federal Pay Period Calendar 2015: A Comprehensive Guide to Navigating Federal Pay Schedules

Managing payroll and understanding pay periods is essential for federal employees and payroll administrators alike. The OPM Federal Pay Period Calendar 2015 provides a structured schedule that ensures consistency and accuracy in salary payments across government agencies. Whether you're a federal employee seeking clarity on pay dates or a payroll specialist ensuring compliance, understanding the nuances of this calendar is crucial for smooth financial operations throughout the year.

What Is the OPM Federal Pay Period Calendar?

The Office of Personnel Management (OPM) establishes the official pay period calendar for federal employees. This schedule delineates the specific start and end dates of each pay period, along with corresponding pay dates. The calendar ensures that federal employees receive their salaries consistently and on time, aligning with the payroll processing cycles.

In 2015, the OPM maintained a biweekly pay schedule, meaning employees were paid every two weeks, typically on Fridays. This biweekly structure simplifies payroll calculations and provides predictability for federal workers.

Why Is the 2015 Pay Period Calendar Important?

Understanding the OPM Federal Pay Period Calendar 2015 is vital for several reasons:

- Financial Planning: Employees can plan their budgets, bill payments, and savings based on pay dates.
- Payroll Processing: Agencies coordinate payroll runs, deductions, and direct deposits aligned with pay periods.
- Record Keeping: Accurate tracking of pay periods helps in resolving discrepancies, tax filings, and benefits administration.
- Compliance: Ensures adherence to federal payroll regulations and standards.

By examining the 2015 calendar, both employees and payroll managers can ensure they are aligned with official schedules, minimizing errors and delays.

Overview of the 2015 Pay Period Schedule

The OPM Federal Pay Period Calendar 2015 comprised 26 pay periods, each spanning a two-week interval. The pay periods generally started on a Sunday and ended on a Saturday, with pay dates falling on the following Friday. It's important to note that some pay periods may have slight variations due to leap year considerations and federal holidays.

Key Features of the 2015 Calendar:

- 26 biweekly pay periods
- Pay date always on a Friday following the pay period end
- Clear demarcation of start and end dates for each period
- Consideration for federal holidays that might influence pay dates

Detailed Breakdown of the 2015 Pay Periods

Below is a comprehensive list of the pay periods for 2015, including their start and end dates, along with the corresponding pay date:

Pay Period	Start Date	End Date	Pay Date
1	December 28, 2014	January 10, 2015	January 16, 2015
2	January 11, 2015	January 24, 2015	January 30, 2015
3	January 25, 2015	February 7, 2015	February 13, 2015

| 4 | February 8, 2015 | February 21, 2015 | February 27, 2015 |

| 5 | February 22, 2015 | March 7, 2015 | March 13, 2015 |

| 6 | March 8, 2015 | March 21, 2015 | March 27, 2015 |

| 7 | March 22, 2015 | April 4, 2015 | April 10, 2015 |

| 8 | April 5, 2015 | April 18, 2015 | April 24, 2015 |

| 9 | April 19, 2015 | May 2, 2015 | May 8, 2015 |

| 10 | May 3, 2015 | May 16, 2015 | May 22, 2015 |

| 11 | May 17, 2015 | May 30, 2015 | June 5, 2015 |

| 12 | May 31, 2015 | June 13, 2015 | June 19, 2015 |

| 13 | June 14, 2015 | June 27, 2015 | July 3, 2015 |

| 14 | June 28, 2015 | July 11, 2015 | July 17, 2015 |

| 15 | July 12, 2015 | July 25, 2015 | July 31, 2015 |

| 16 | July 26, 2015 | August 8, 2015 | August 14, 2015 |

| 17 | August 9, 2015 | August 22, 2015 | August 28, 2015 |

| 18 | August 23, 2015 | September 5, 2015 | September 11, 2015 |

| 19 | September 6, 2015 | September 19, 2015 | September 25, 2015 |

| 20 | September 20, 2015 | October 3, 2015 | October 9, 2015 |

| 21 | October 4, 2015 | October 17, 2015 | October 23, 2015 |

| 22 | October 18, 2015 | October 31, 2015 | November 6, 2015 |

| 23 | November 1, 2015 | November 14, 2015 | November 20, 2015 |

| 24 | November 15, 2015 | November 28, 2015 | December 4, 2015 |

| 25 | November 29, 2015 | December 12, 2015 | December 18, 2015 |

| 26 | December 13, 2015 | December 26, 2015 | December 31, 2015 |

Note: The pay date is always the Friday immediately following the end of the pay period, unless it coincides with a federal holiday, in which case the pay date may shift accordingly.

Special Considerations for 2015

While the schedule is generally straightforward, certain holidays and leap year considerations in 2015 impacted payroll processing:

- Federal Holidays: If a pay date falls on a federal holiday (e.g., New Year's Day, Independence Day, Veterans Day, Thanksgiving, Christmas), the pay date might shift to the preceding or following business day to ensure employees receive their pay on time.

- Leap Year Effect: 2015 was not a leap year, but pay periods near February were unaffected by February 29, 2016, which is outside the scope of 2015.

- Adjustments for Weekend Payments: Since pay dates are typically on Fridays, any holiday that falls on or near a Friday could lead to adjustments, which agencies plan for in advance.

How to Use the 2015 Pay Period Calendar Effectively

For Employees:

- Mark pay dates on your calendar to avoid missing any payments.
- Keep track of pay period start and end dates to verify pay stubs.
- Understand that any discrepancies may relate to pay period calculations or holiday adjustments.

For Payroll Administrators:

- Schedule payroll runs in alignment with the pay period calendar.
- Prepare for potential delays if a pay date coincides with a holiday.
- Maintain records of pay period start/end dates for audits and compliance.

Resources and Tools

- Official OPM Schedule: Always refer to the official OPM website or payroll office for the most current and detailed schedules.
- Payroll Software: Many payroll software solutions incorporate the pay period calendar to automate calculations.
- Custom Calendars: Employees and agencies can create personalized calendars highlighting pay periods for quick reference.

Final Thoughts

Understanding the OPM Federal Pay Period Calendar 2015 is a key component of effective financial planning and payroll management within federal employment. By familiarizing yourself with the schedule, recognizing the significance of pay dates, and accounting for federal holidays, both employees and payroll professionals can ensure timely and accurate salary payments. While 2015's schedule was consistent with biweekly pay practices, always remember to confirm any updates or adjustments that may arise due to holidays or operational changes.

Being proactive about these schedules can save time, reduce errors, and foster transparency across federal agencies, ensuring that the payroll process remains smooth and reliable for all involved.

Question What is the OPM federal pay period calendar for 2015? The OPM federal pay period calendar for 2015 outlines the specific start and end dates for each pay period throughout the year, enabling federal employees to track their pay schedules accurately. **Where can I find the official 2015 OPM federal pay period calendar?** You can find the official 2015 OPM federal pay period calendar on the U.S. Office of Personnel Management (OPM) website under the 'Pay & Leave' section or by searching for 'OPM federal pay period calendar 2015.' **How many pay periods were there in the 2015 OPM federal pay schedule?** There were 26 pay periods in the 2015 OPM federal pay schedule, corresponding to biweekly pay periods throughout the year. **Why is it important for federal employees to refer to the 2015 OPM pay period calendar?** Referring to the 2015 OPM pay period calendar helps federal employees verify pay dates, plan financial activities, and ensure accurate submission of timesheets. **Did the 2015 OPM pay period calendar include any special or adjusted pay periods?** Typically, the 2015 OPM pay period calendar followed a standard biweekly schedule, but it may have included adjustments around federal holidays or leap days; specific details can be checked on the official calendar. **How does the 2015 OPM federal pay calendar compare to current schedules?** The 2015 schedule was similar in structure to current schedules, with biweekly pay periods, but specific dates may differ due to calendar changes or adjustments for holidays in subsequent years. **Can I access past OPM federal pay period calendars like 2015 for reference?** Yes, past OPM federal pay period calendars, including 2015, are often archived on the OPM website or through federal employee resources for historical reference. **How**

do I use the 2015 OPM pay period calendar to determine my pay dates? By matching your work schedule to the pay period start and end dates listed in the 2015 calendar, you can identify your specific pay dates, which are typically at the end of each pay period.

Related keywords: OPM, federal pay schedule, pay period calendar, 2015, government employee pay, pay period dates, federal payroll calendar, pay period 2015, federal employee pay calendar, OPM pay calendar

Read the full article online: [OPM FEDERAL PAY PERIOD CALENDAR 2015](#)