

exam questions public finance Manual

Introduction to Exam Questions in Public Finance

Exam questions public finance serve as a critical measure for assessing students' understanding of the fundamental concepts, principles, and applications within the field of public finance. Public finance is a branch of economics that focuses on how government policies influence the allocation of resources, distribution of income, and stability of the economy through taxation, government spending, and regulation. Effective examination questions not only evaluate theoretical knowledge but also assess analytical skills, problem-solving abilities, and the capacity to apply concepts to real-world scenarios. In this article, we explore the types of exam questions commonly found in public finance, their pedagogical purpose, and strategies for preparing comprehensive answers.

Types of Exam Questions in Public Finance

Understanding the various formats of exam questions is essential for students to prepare effectively. Public finance exams typically feature a mix of question types designed to test different levels of cognition, from recall to critical analysis.

1. Multiple Choice Questions (MCQs)

MCQs are widely used in public finance exams to assess students' knowledge of definitions, concepts, and factual information. They require selecting the correct answer from several options.

- Advantages: Quick to answer, cover broad topics, and facilitate objective grading.
- Limitations: Limited scope for assessing analytical or written skills.

Examples of MCQ topics include definitions of public goods, types of taxes, or principles of fiscal policy.

2. Short Answer Questions

These questions demand concise, direct responses that test students' understanding of key concepts.

- Examples: Define a public good; explain the role of taxation in government revenue.
- Purpose: Assess clarity of understanding and ability to articulate ideas succinctly.

3. Essay or Descriptive Questions

Essay questions require detailed responses, critical analysis, and the ability to organize ideas coherently.

- Topics may include discussing the impact of fiscal policy on economic stability or evaluating different tax systems.
- Students must demonstrate comprehension, analytical skills, and use of relevant examples.

4. Problem-Solving and Calculation Questions

These questions test quantitative skills and understanding of models and formulas used in public finance.

- Examples: Calculating tax revenue, analyzing budget deficits, or determining optimal taxation levels using specific data.
- Purpose: Evaluate numerical proficiency and application of theoretical models.

5. Case Study or Scenario-Based Questions

These questions present real-world or hypothetical scenarios requiring students to apply their knowledge to analyze situations and recommend policy solutions.

- Example: Given a country facing a budget deficit, suggest fiscal measures and justify your recommendations.
- Purpose: Assess practical understanding and decision-making skills.

Key Topics and Typical Questions in Public Finance Examinations

Public finance encompasses a wide range of topics. Here are some core areas and representative questions that students might encounter.

1. Principles of Public Finance

- Question: What are the main principles underlying public finance? Discuss their significance in designing fiscal policy.
- Expected Answer: Explanation of principles such as efficiency, equity, stability, and simplicity,

with examples illustrating their application.

2. Public Goods and Externalities

- Question: Define public goods and externalities. How do these concepts justify government intervention?

- Expected Answer: Definitions followed by reasons for government provision of public goods and regulation of externalities.

3. Taxation and Tax Systems

- Question: Compare proportional, progressive, and regressive tax systems. Discuss their advantages and disadvantages.

- Expected Answer: Detailed comparison highlighting effects on income distribution and economic behavior.

4. Fiscal Policy and Budgeting

- Question: Explain the role of fiscal policy in promoting economic stability. How does government expenditure influence aggregate demand?

- Expected Answer: Discussion of expansionary and contractionary fiscal policies, multiplier effects, and budgeting considerations.

5. Public Debt and Deficit Financing

- Question: What are the implications of high public debt for a country's economy? Discuss strategies to manage public debt sustainably.

- Expected Answer: Analysis of debt sustainability, potential risks, and policy measures such as austerity or debt restructuring.

6. Intergovernmental Fiscal Relations

- Question: How do fiscal decentralization and intergovernmental transfers affect regional development?

- Expected Answer: Examination of benefits like local autonomy, challenges like fiscal disparities, and transfer mechanisms.

Strategies for Answering Public Finance Exam Questions Effectively

Achieving high marks requires not only knowledge but also strategic exam techniques.

1. Understanding the Question

- Carefully read the question to identify keywords and what is being asked.
- Determine whether the question requires explanation, analysis, calculation, or evaluation.

2. Planning Your Answer

- For essay questions, outline main points before writing.
- Allocate time based on the question's marks and complexity.

3. Structuring Responses

- Use clear introductions, body paragraphs, and conclusions.
- For analytical questions, present arguments logically and support them with evidence or examples.

4. Incorporating Relevant Theories and Examples

- Support answers with relevant economic theories, models, and real-world examples.
- Demonstrate understanding by applying concepts to practical scenarios.

5. Managing Time and Review

- Answer easier questions first to secure marks and build confidence.
- Leave time to review answers for clarity and completeness.

Conclusion

In public finance, exam questions are designed to assess a comprehensive understanding of how governments manage economic resources, influence income distribution, and stabilize the economy through fiscal measures. Mastery of various question formats?ranging from multiple-choice to case studies?is essential for demonstrating both theoretical knowledge and practical application skills.

Effective preparation involves understanding core topics, practicing diverse question types, and developing strategic answering techniques. By mastering these aspects, students can excel in public finance examinations and develop a solid foundation for careers in economics, public policy, or government service.

Exam questions in public finance are a crucial component for assessing students' understanding of the complex and multifaceted field of government intervention in the economy. Public finance, as a discipline, examines how government policies influence resource allocation, income distribution, and economic stability. Effective exam questions not only test theoretical knowledge but also assess students' ability to apply concepts to real-world scenarios, analyze policy implications, and critically evaluate government actions. This article delves into the characteristics, types, construction, and strategies for preparing impactful exam questions in public finance, providing a comprehensive guide for educators and students alike.

Understanding Exam Questions in Public Finance

What Are Exam Questions in Public Finance?

Exam questions in public finance are carefully crafted prompts designed to evaluate a student's grasp of core concepts such as taxation, government expenditure, public goods, externalities, fiscal policy, and intergovernmental fiscal relations. They can take various formats, including multiple-choice, short-answer, problem-solving, essay questions, or case studies. The primary aim is to gauge not just rote memorization but also analytical thinking, application skills, and the ability to synthesize information.

Key Features of Effective Exam Questions

- **Clarity:** Questions should be clearly worded, avoiding ambiguity.
- **Relevance:** They must align with the learning objectives and course content.
- **Variety:** Incorporate different question formats to assess diverse skills.
- **Difficulty Level:** Balance between recall-based and analytical questions to cater to different levels of mastery.
- **Scope:** Cover a broad spectrum of topics within public finance to ensure comprehensive assessment.

Types of Exam Questions in Public Finance

Multiple-Choice Questions (MCQs)

MCQs are widely used for their efficiency in assessing broad knowledge quickly. They typically

present a question stem with several options, requiring students to select the correct answer.

Features:

- Quick to administer and grade.
- Useful for testing factual knowledge and basic understanding.
- Can assess application through scenario-based options.

Advantages:

- Objective scoring reduces grading bias.
- Enables coverage of many topics in a short time.

Disadvantages:

- May encourage guessing.
- Limited in assessing in-depth understanding or analytical skills.

Short-Answer and Objective Questions

These require brief responses, often focusing on definitions, explanations, or calculations.

Features:

- Suitable for testing precise knowledge.
- Often used for calculations in fiscal policy or taxation.

Advantages:

- Quick to grade.
- Good for testing specific facts or formulas.

Disadvantages:

- May not fully assess analytical or critical thinking skills.

Problem-Solving Questions

These involve numerical or conceptual problems requiring students to apply theories and formulas to real or hypothetical situations.

Features:

- Focus on application and analytical skills.
- Often involve data analysis, calculations, or policy evaluation.

Advantages:

- Demonstrate understanding of how concepts work in practice.
- Encourage critical thinking and problem-solving.

Disadvantages:

- Require more time to answer and grade.
- May be challenging for students lacking practice.

Essay and Case Study Questions

These are comprehensive questions asking students to analyze, evaluate, or synthesize information on a particular topic or case.

Features:

- Allow deep exploration of issues such as public goods provision or tax policy.
- Require structured, well-argued responses.

Advantages:

- Assess higher-order thinking skills.
- Encourage integration of multiple concepts.

Disadvantages:

- Subjective grading.
- Time-consuming for students and graders.

Constructing Effective Exam Questions in Public Finance

Aligning Questions with Learning Objectives

The foundation of good exam questions is their alignment with course goals. Before drafting questions, educators should identify key learning outcomes, such as understanding tax incidence or evaluating fiscal policy effectiveness. Each question should aim to measure a specific competency.

Designing Clear and Concise Questions

Ambiguous wording can confuse students and misrepresent their knowledge. Questions should be straightforward, avoiding complex language or double negatives. Clear instructions and well-defined prompts are essential.

Incorporating Real-World Scenarios

Public finance is inherently practical, involving policy debates and real-world issues. Embedding case studies or current events into questions can enhance relevance and engagement. For example, asking students to analyze the fiscal implications of a recent tax reform helps connect theory with practice.

Balancing Difficulty Levels

A well-designed exam includes questions of varying complexity:

- Basic recall questions to assess foundational knowledge.
- Intermediate questions requiring application of concepts.
- Advanced questions prompting critical analysis or synthesis.

This ensures a fair assessment of students' overall competency.

Ensuring Fairness and Inclusivity

Questions should be free from cultural bias and accessible to all students. Consider diverse perspectives and avoid language that may disadvantage certain groups.

Strategies for Preparing Students for Public Finance Exam Questions

Understanding Core Concepts

Students should focus on mastering fundamental theories, such as the principles of taxation, types of public goods, and fiscal policy tools.

Practicing Past Exam Papers

Reviewing previous questions helps familiarize students with question formats and expected responses. Practice also improves time management skills.

Developing Analytical Skills

Encourage students to critically evaluate policies, interpret data, and construct well-structured arguments. This can be achieved through discussion, writing exercises, and case analyses.

Utilizing Study Guides and Resources

Supplementary materials, such as textbooks, online tutorials, and study groups, reinforce understanding of key topics.

Common Challenges and Tips in Designing Public Finance Exam Questions

Challenges

- Ensuring questions are neither too easy nor too difficult.
- Avoiding ambiguity or overly complex wording.
- Covering a broad syllabus while maintaining depth.
- Balancing objective and subjective questions.

Tips for Overcoming Challenges

- Pilot test questions with peers or colleagues.
- Use clear, straightforward language.
- Incorporate a mix of question types.
- Regularly review and update questions based on student feedback and current developments.

Conclusion

Exam questions in public finance serve as vital tools for evaluating students' comprehension and analytical capabilities regarding government roles in the economy. Effective questions are characterized by clarity, relevance, diversity in format, and alignment with learning objectives. By thoughtfully constructing different types of questions?ranging from multiple-choice to essay prompts?educators can foster a comprehensive assessment environment that encourages deep understanding and critical thinking. For students, mastering these question types and practicing problem-solving strategies can significantly enhance their performance and confidence. Ultimately, the goal is to create an examination framework that not only measures knowledge but also stimulates intellectual engagement with the pressing fiscal issues shaping our societies.

This comprehensive overview underscores the importance of well-designed exam questions in public finance education, emphasizing best practices and strategies for both educators and students to excel in assessments.

QuestionAnswer What are the main objectives of public finance? The main objectives of public finance include ensuring efficient allocation of resources, promoting economic stability, reducing income inequality, and providing public goods and services to enhance overall societal welfare. How does the government finance its public expenditure? The government finances its public expenditure primarily through taxation, borrowing (issuing bonds), and, in some cases, grants or aid from other governments or international organizations. What is the concept of fiscal policy in public finance? Fiscal policy involves the use of government spending and taxation to influence economic activity, stabilize the economy, control inflation, and promote growth and employment. What are public goods, and how are they financed? Public goods are goods that are non-excludable and non-rivalrous, such as national defense or clean air. They are financed primarily through government revenue, mainly taxation, because private markets may underprovide these goods. What is the difference between direct and indirect taxes? Direct taxes are levied directly on individuals or organizations, such as income tax or property tax. Indirect taxes are levied on goods and services, like sales tax or excise duty, and are paid indirectly through consumption. How does public debt impact the economy? Public debt can stimulate economic growth by funding essential projects, but excessive debt may lead to higher interest costs, reduced fiscal flexibility, and potential inflation or debt repayment challenges in the future. What are the principles of sound public finance management? Principles include transparency, accountability, sustainability, efficiency in resource allocation, and maintaining a balanced budget to ensure fiscal discipline and long-term economic stability.

Related keywords: public finance exam, public finance questions, government budgeting, taxation policies, public expenditure, fiscal policy exam, public finance concepts, government revenue, public debt questions, financial management in public sector

MEANING NATURE AND SCOPE OF PUBLIC ADMINISTRATION

Meaning, Nature, and Scope of Public Administration

Public administration is a vital discipline that plays a crucial role in the functioning of governments and the delivery of public services. It serves as the backbone of the administrative machinery that implements policies, manages resources, and ensures the well-being of citizens. Understanding the **meaning, nature, and scope of public administration** is essential for comprehending how governments operate and how public policies translate into tangible benefits for society.

Introduction to Public Administration

Public administration encompasses the organized activities involved in implementing government policies and programs. It bridges the gap between political decisions and their execution, ensuring that public objectives are achieved efficiently and effectively. As a multidisciplinary field, public administration draws from political science, management, sociology, economics, and law to formulate systems that facilitate good governance.

Meaning of Public Administration

Definition and Perspectives

The term 'public administration' refers to the implementation of government policies and the management of public agencies. It is fundamentally concerned with the organization, direction, and control of government activities. Various scholars have offered definitions that highlight different facets of public administration:

- **Woodrow Wilson (1887):** "Public administration is detailed and systematic execution of public law." He emphasized the administrative aspect of government as distinct from politics.
- **Luther Gulick (1937):** "Public administration is the executive arm of government which translates policies into actions."
- **W. F. Willoughby (1927):** "Public administration is the art and science of management as applied to the administrative affairs of government."

Key Elements of Public Administration

Based on these definitions, the core elements of public administration include:

- Implementation of laws and policies
- Management of public resources and services
- Organization of government agencies
- Decision-making and policy formulation
- Accountability and transparency in governance

Nature of Public Administration

Characteristics of Public Administration

The nature of public administration is shaped by its distinct features, which set it apart from private management and other fields. The key characteristics include:

- **Public Service Orientation:** Its primary goal is to serve the public interest and promote welfare.
- **Political Neutrality:** Administrators are expected to implement policies without bias or partisan influence.
- **Legal Framework:** Public administration operates within a framework of laws, regulations, and procedures.
- **Accountability and Responsibility:** It is accountable to elected representatives and the public.
- **Complexity and Diversity:** It manages a wide range of services across different sectors, often involving complex organizational structures.

Distinctive Features of Public Administration

Compared to private management, public administration exhibits unique features such as:

- Focus on public interest rather than profit
- Decision-making influenced by political considerations
- Greater emphasis on accountability, transparency, and fairness
- Adherence to legal and constitutional boundaries

Evolution of the Nature of Public Administration

The nature of public administration has evolved over time, reflecting changes in governance, technology, and societal expectations. From the traditional 'Rule of Law' approach to the modern emphasis on Good Governance and New Public Management, its characteristics continue to adapt.

Scope of Public Administration

Areas Covered by Public Administration

The scope of public administration is broad and encompasses various functions and activities essential for effective governance. These include:

- **Administrative Functions:** Organization, staffing, budgeting, and management of public agencies.
- **Policy Formulation and Implementation:** Developing policies and ensuring their execution.
- **Financial Administration:** Budgeting, accounting, and financial management of public funds.
- **Personnel Administration:** Recruitment, training, and management of civil servants.
- **Development Administration:** Planning and executing development projects for economic and social progress.
- **Public Relations and Communication:** Maintaining transparency and engaging with citizens.

Scope in Different Contexts

The scope of public administration varies depending on the country, administrative system, and level of government (central, state, local). It also includes:

- **Urban and Rural Administration:** Managing city governance and rural development programs.
- **International Public Administration:** Managing international organizations, diplomacy, and global issues.
- **Non-Governmental Public Administration:** Involvement of NGOs, private-public partnerships, and civil society organizations.

Modern Dimensions of Scope

In the contemporary context, the scope of public administration has expanded to include:

- Digital Governance and E-Governance
- Environmental Management and Sustainability
- Public Policy Analysis and Evaluation
- Social Justice and Inclusive Development
- Smart Cities and Urban Planning

Conclusion

The **meaning, nature, and scope of public administration** collectively form the foundation for

understanding how governments serve the public. Its significance lies in efficient policy implementation, resource management, and promoting the overall development of society. As the world advances technologically and socially, the scope of public administration continues to broaden, encompassing new challenges and opportunities for effective governance. Recognizing its characteristics and areas of influence helps in fostering transparent, accountable, and responsive administrative systems that are vital for sustainable development and good governance.

Meaning, Nature, and Scope of Public Administration

Public administration is a vital discipline that plays a crucial role in shaping the functioning of government and society at large. It bridges the gap between political ideologies and practical governance, ensuring policies are implemented effectively and public interests are served efficiently. To fully appreciate its significance, it is essential to understand its meaning, core nature, and the expansive scope it encompasses.

Understanding the Meaning of Public Administration

Public administration can be understood through various perspectives, each highlighting different facets of the discipline. At its core, it is the art and science of managing public programs and implementing government policies.

Definitions and Interpretations

- Traditional View: Public administration is the implementation of government policies and the management of public agencies. It involves organizing, directing, and controlling government operations to serve the public interest.

- Modern View: It is the study and practice of how government policies are formulated and executed, emphasizing efficiency, accountability, and responsiveness to citizens' needs.

- Key Definitions:

- Woodrow Wilson (1887): "Public administration is detailed and systematic execution of public law."

- Luther Gulick (1937): "Public administration is the organization of men and machines so that the current needs of society may be satisfied with the least possible waste."

- Shafritz and Russell: "Public administration is the implementation of government policy, or, more broadly, the management of public affairs."

Core Elements in the Meaning of Public Administration

- Implementation of Policies: Turning legislative acts into actionable programs.
- Management of Public Resources: Ensuring efficient utilization of financial, human, and material resources.
- Service Delivery: Providing essential services such as health, education, transportation, and welfare.
- Accountability and Transparency: Ensuring government actions are open to scrutiny and responsible to the public.
- Legal Framework: Operating within the boundaries of laws, regulations, and ethical standards.

Nature of Public Administration

Understanding its nature helps delineate what public administration truly involves and how it differs from other disciplines like business management.

Characteristics of Public Administration

- Public Interest Focus: Unlike private management, public administration prioritizes serving the collective good.
- Political and Administrative Interface: It operates at the intersection of politics and administration, often influencing and being influenced by political processes.
- Legal and Ethical Constraints: It functions within a legal framework and adheres to ethical standards, ensuring fairness and justice.
- Decision-Making in Uncertainty: It often deals with complex, uncertain, and conflicting interests, requiring judicious decision-making.
- Accountability and Responsibility: Public administrators are accountable to elected representatives and the public.

Distinctive Features of Public Administration

- Non-Profit Orientation: The primary goal is service rather than profit.
- Bureaucratic Structure: It often involves hierarchical and procedural structures designed for stability and consistency.
- Public Service Motivation: Employees are motivated by a desire to serve society rather than personal gain.
- Complexity and Diversity: It handles diverse functions across various sectors such as health, defense, education, and welfare.

Differences from Private Management

Aspect	Public Administration	Private Management
Goal	Public service and social welfare	Profit maximization
Accountability	To the public, elected representatives	To shareholders and owners
Legal framework	Governed by laws, regulations	Governed by market forces and private laws
Resource focus	Public resources	Private capital

Scope of Public Administration

The scope of public administration is vast and multifaceted, reflecting the extensive role it plays in governance and society.

Functional Scope

- Policy Formulation and Planning
 - Setting goals and objectives for government programs.
 - Developing strategies for socio-economic development.
- Organizational Management
 - Structuring government departments and agencies.
 - Staffing, delegation, and coordination among various units.
- Financial Administration
 - Budgeting, accounting, and financial control.
 - Ensuring judicious use of public funds.

- Personnel Administration
 - Recruitment, training, and development of civil servants.
 - Maintaining discipline and motivation within public services.
- Public Relations and Communication
 - Engaging with citizens and other stakeholders.
 - Promoting transparency and accountability.
- Implementation of Laws and Policies
 - Ensuring laws and policies are executed effectively at all levels.
- Development Administration
 - Focusing on socio-economic development projects.
 - Addressing issues of poverty, health, education, and infrastructure.

Institutional Scope

- Covering various government agencies, ministries, local bodies, and public enterprises.
- Overseeing institutions like police, judiciary, public health, and educational bodies.

Geographical and Demographic Scope

- Operating across different levels of government: central, state, regional, and local.
- Addressing the needs of diverse populations, including marginalized and vulnerable groups.

Contemporary Expansions in Scope

- Globalization: Managing transnational issues like climate change, international trade, and security.
- E-Governance: Incorporating digital technologies for better service delivery.
- Sustainable Development: Integrating environmental concerns into policy and administration.
- Public-Private Partnerships: Collaborating with private entities for infrastructure and service projects.
- Crisis Management: Handling emergencies like pandemics, natural disasters, and security threats.

Deep Dive into Key Aspects of Public Administration

Role of Public Administration in Governance

Public administration is integral to governance, facilitating the translation of policies into tangible services. It ensures that governments are accountable and responsive to the citizens' needs.

- Policy Implementation: Effective execution of policies determines their success or failure.
- Service Delivery: Public administration ensures the provision of essential services, improving quality of life.
- Regulation and Control: It enforces laws and regulations to maintain social order.
- Social Equity: Strives to reduce disparities and promote social justice through targeted programs.

Challenges and Emerging Trends

- Corruption and Bureaucratic Red Tape: Addressing inefficiencies and unethical practices.
- Technological Integration: Leveraging ICT to improve transparency, efficiency, and citizen participation.
- Decentralization: Empowering local bodies for better governance.
- Inclusiveness: Ensuring marginalized groups are represented and served.
- Environmental Sustainability: Incorporating ecological considerations into policy-making.

Public Administration and Political System

While closely linked with politics, public administration maintains an apolitical stance in its operational functions. It provides continuity and stability, even as political leadership changes.

- Policy vs. Implementation: Politics formulates policies; administration implements them.

- Neutrality: Civil servants operate without political bias.
- Accountability Mechanisms: Administrative decisions are subject to legal and procedural checks.

Relevance of Public Administration in Contemporary Society

In a rapidly changing world, public administration remains crucial for:

- Managing complex socio-economic challenges.
- Promoting sustainable development.
- Facilitating democratic participation.
- Ensuring effective disaster and emergency management.
- Enhancing transparency and combating corruption.

Conclusion

Public administration is a dynamic, multifaceted discipline essential for the smooth functioning of modern governments. Its meaning encapsulates the implementation of policies, management of public resources, and delivery of services, all aimed at serving the collective interest. Its nature reflects its unique characteristics?public service orientation, legal and ethical constraints, and its interface with politics?distinguishing it from private management.

The scope of public administration is extensive, covering policy formulation, organizational management, financial oversight, personnel administration, and more. As society evolves, so does the field, embracing technological advancements, globalization, and the imperatives of sustainable development.

Understanding the depth and breadth of public administration is vital for anyone involved in governance, policy-making, or public service. It underscores the importance of integrity, efficiency, and responsiveness in managing the complex tapestry of societal needs. As challenges grow and societies become more interconnected, the role of public administration becomes even more critical in fostering equitable, transparent, and effective governance systems worldwide.

Question What is the meaning of public administration? Public administration refers to the implementation of government policies, management of public agencies, and the provision of public services to citizens. It involves organizing, directing, and controlling government operations to achieve societal goals. How is the scope of public administration defined? The scope of public administration includes policy formulation, decision-making, implementation of government programs, financial management, human resource management, and ensuring accountability in public service delivery. It covers all activities related to managing public affairs. What is the

significance of understanding the nature of public administration? Understanding the nature of public administration helps in recognizing its role as a field that combines principles of management, politics, and law. It aids in improving efficiency, transparency, and responsiveness of government institutions. In what ways does public administration differ from private management? Public administration differs from private management primarily in its objectives?public administration aims to serve the public interest and ensure social equity, whereas private management focuses on profit maximization. Additionally, public administration is subject to greater accountability and transparency requirements. Why is the scope of public administration considered dynamic? The scope of public administration is considered dynamic because it evolves with societal changes, technological advancements, and shifting governance needs, expanding to include new areas such as e-governance, public policy analysis, and global cooperation. What are the main functions of public administration? The main functions of public administration include policy formulation, policy implementation, service delivery, regulation, and public resource management, all aimed at promoting the welfare of society and ensuring good governance.

Related keywords: public administration, public policy, government, administrative theory, public management, organizational structure, governance, public services, administrative law, bureaucratic processes

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